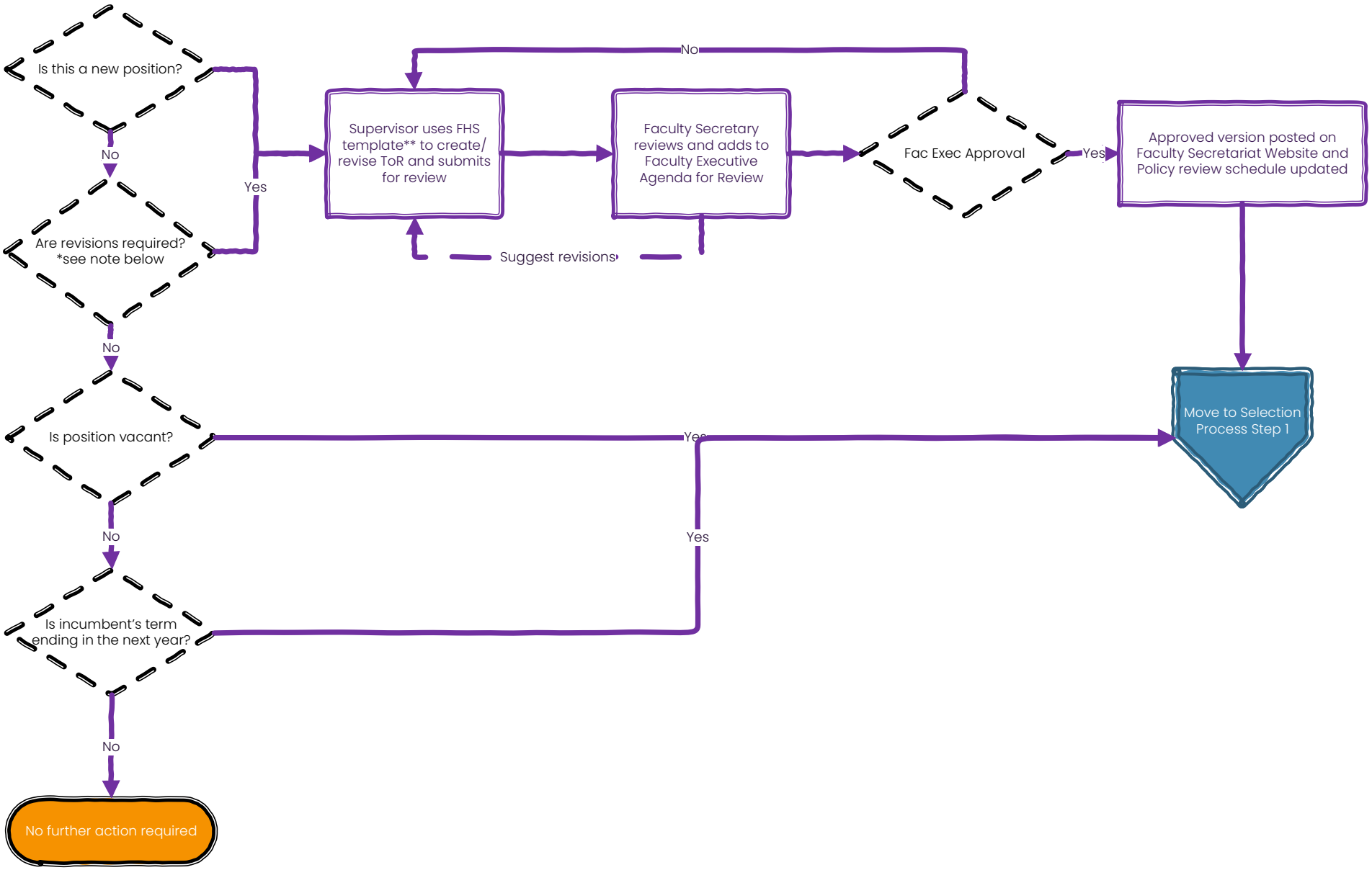
McMaster University | Health Sciences Faculty Secretariat

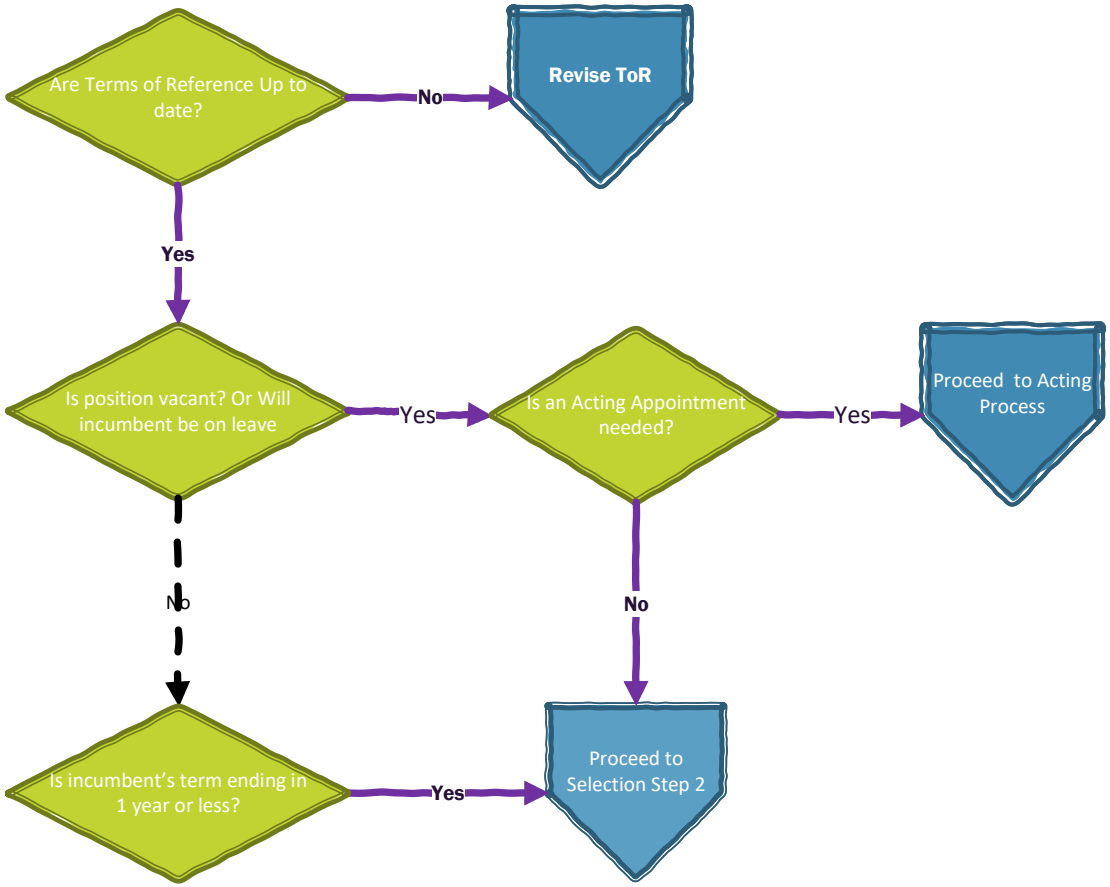
Process Flow – FHS Department Associate Chair

Terms of Reference

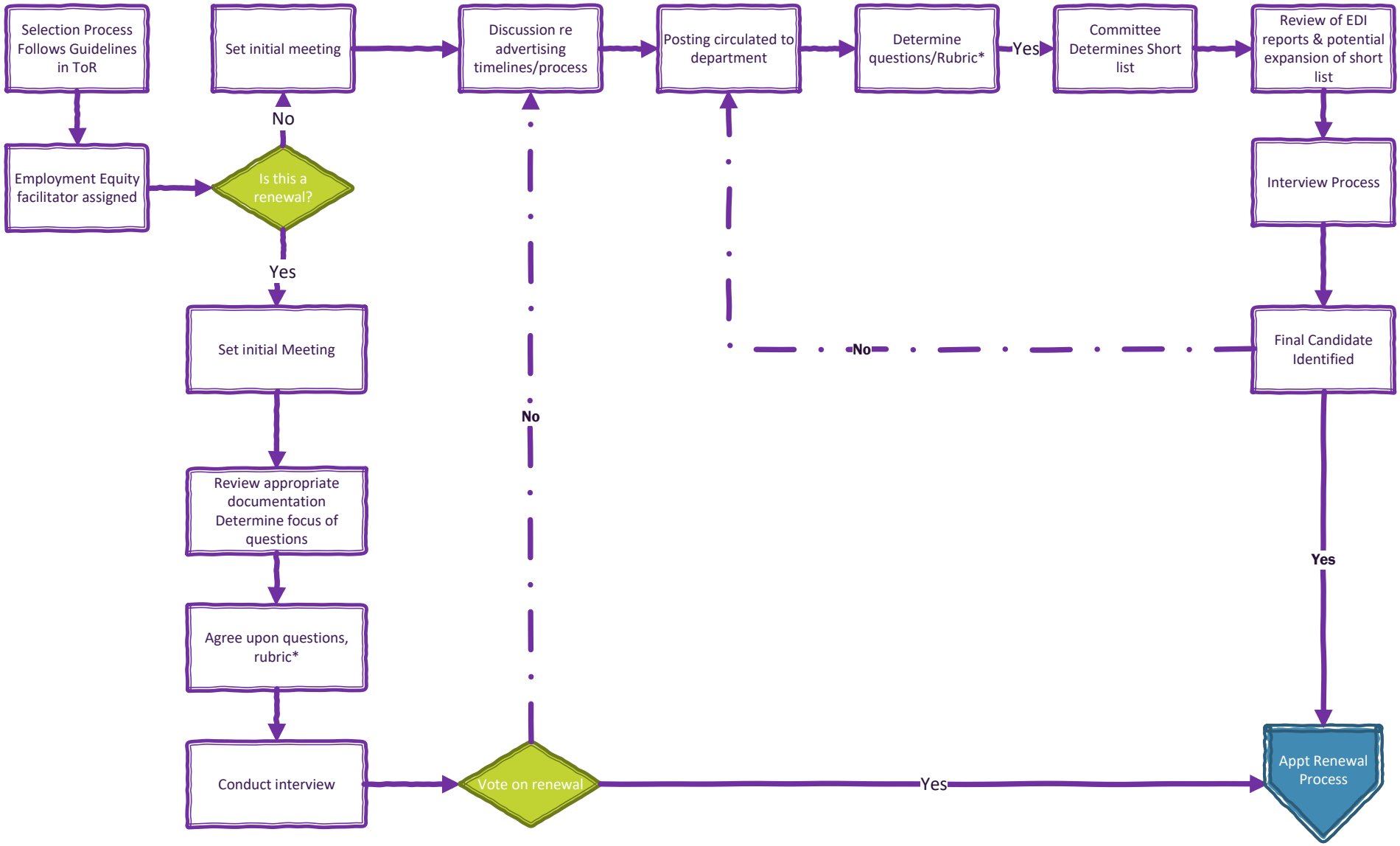


* all ToR approved prior to 2024/25 must be updated to confirm to current practices. Existing ToR must be reviewed per the review cycle noted on the ToR.
** templates available – secretariat.healthsci.mcmaster.ca

Selection Process – Step 1

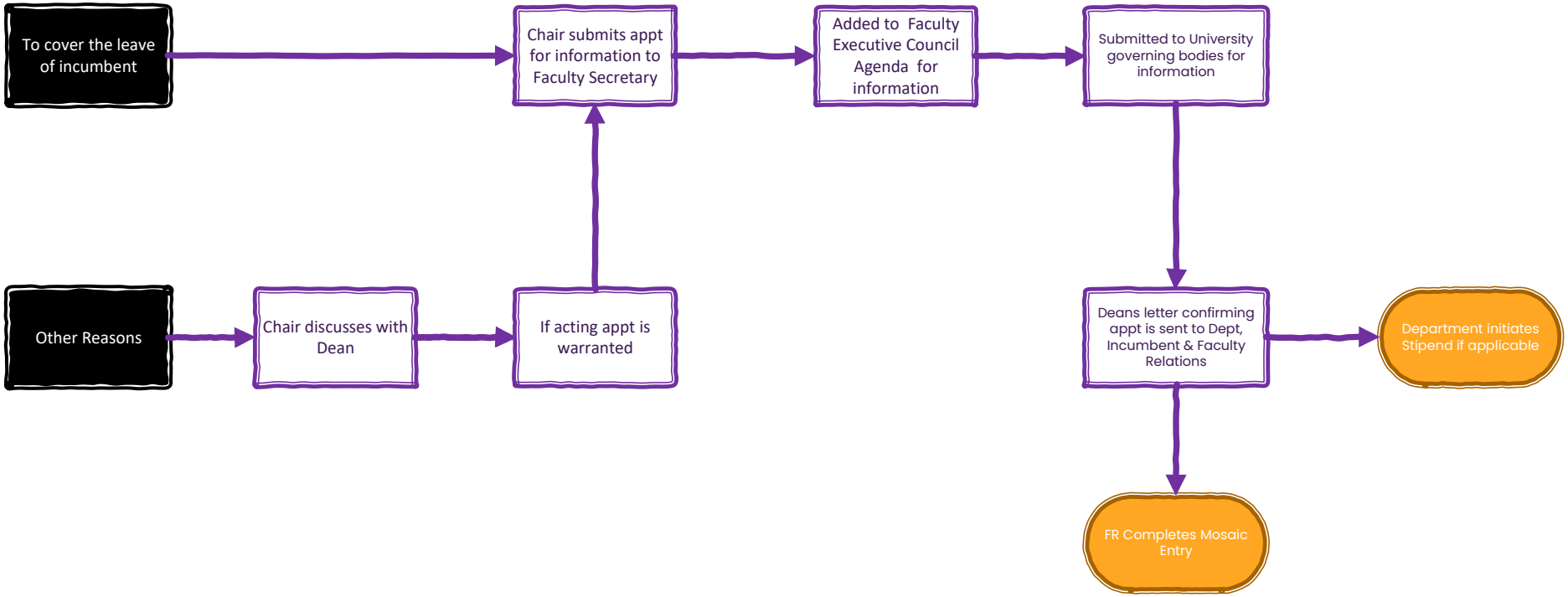


Selection Process - Associate Chair



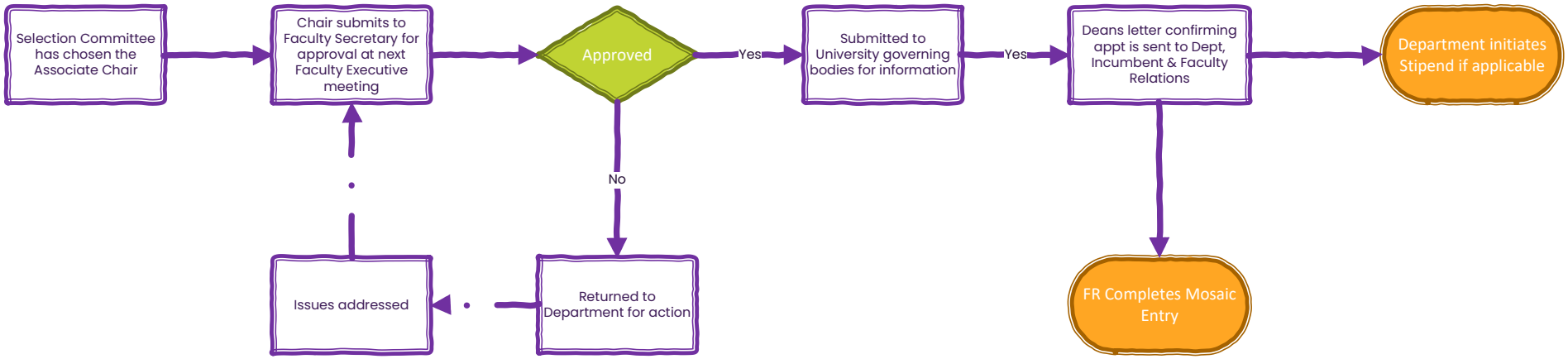
* see samples - secretariat.healthsci.mcmaster.ca

Appointment of an Acting Associate Chair



Process Flow – FHS Department Associate Chair

Appointment & Renewal of an Associate Chair



Note – Appointments can not be backdated, they must be approved by Faculty Executive Council prior to the start date. Late submissions will have their start dates amended.