
VICE DEAN, RESEARCH, FACULTY OF HEALTH SCIENCES

The Vice Dean, Research is responsible for guiding the research mission of the Faculty and for other responsibilities delegated by the Dean and Vice-President to facilitate the conduct of research and operational functions of the Faculty. As a senior leader within the Faculty of Health Sciences, the Vice Dean, Research assists the Dean and Vice-President and other Faculty leaders in the creation and implementation of initiatives that further the EDIIR goals of the Faculty.

Reporting Relationships:

The Vice Dean, Research reports directly to the Dean and Vice-President of the Faculty of Health Sciences, and indirectly to the Vice-President, Research, McMaster University.

Duties and Responsibilities:

Research

1. Work with the Associate Dean, Indigenous Health and the Associate Dean, Equity & Inclusion to advance indigenous health research and champion principles of equity, diversity, and inclusion in research across the Faculty.
2. Work with the departments and schools within FHS with our hospital partners to encourage and stimulate research activity including basic, clinical and education research, as well as knowledge translation, social innovation, and commercialization.
3. In conjunction with the Vice-Dean, Faculty Health Sciences/Associate Dean of Graduate Studies (Health Sciences), build and maintain linkages between graduate and research programs and promote the development of research opportunities for students and other trainees in a variety of subject areas.
4. Work with the Vice President Research and the ADRs of the other Faculties to stimulate interdisciplinary scientific collaboration; inform university-wide research policies and to advise the VPR regarding dissemination of research funds.
5. Provide leadership in the initiation of new research ventures and in the development of new ways of funding research activities, equipment, and personnel.
6. Advise Department Chairs on potential faculty recruits with respect to their research capabilities.
7. Participate in decisions regarding funding and long-term salary support for investigators, allocation of research overhead, CRC Chairs, and federal and provincial research infrastructure competitions.
8. Interface with Directors of Joint Hospital/University Research Institutes to promote research and set research priorities.
9. Through effective collaborations, ensure congruence among the educational, research and health service programs of the Faculty.
10. Foster relationships with federal, provincial, and charitable funding agencies and influence the science and administrative policies of provincial, national, and international government granting agencies.
11. Generate new revenue through research collaborations and commercialization activities.
12. In collaboration with the Vice Presidents of Research in our partner hospitals, create and maintain a city-wide strategic plan for biomedical, clinical, health services and policy, educational, and population health research to inform future investments.

Operational Management

1. Consult with partners within the University, the community and partner hospitals and advise the Dean on issues that will guide those responsible for operationalizing the Faculty mission related to research.

2. Oversee the activities of the Assistant Dean, Research FHS; Health Research Services (HRS) through the Director, Research Services; Central Animal Facilities through its Director; and others responsible for FHS research facilities.
3. Manage the Vice Dean, Research's fund, and other discretionary funds in support of research.
4. Establish and maintain linkages across the University, with industry and act as a key interface between the University and research networks.

Specific Areas of Responsibility

1. Ensure that all research facilities affiliated with FHS are managed appropriately, including developing and allocating wet and dry lab research space.
2. Oversee Human Research Ethics Review.
3. Provide recommendations to the Dean and Vice President regarding candidates for internally allocated awards and convene sub-committees of HRS to make recommendations for recipients of special awards.
4. Develop research policies and priorities and recommend these to the Dean and Faculty Executive Council.
5. Allocate funds for new scientific equipment to existing faculty researchers.
6. Ensure that established research programs and non-program research activities undergo periodic review.
7. Serve as a member of FHS, University, and external committees as requested and/or required. These include:
 - a. University Research Infrastructure Oversight Board
 - b. FHS Faculty Executive Council
 - c. FHS Nominations and Awards Committee
 - d. Selection Committees for FHS Leadership positions
 - e. MDSM Council

Conditions of Employment:

The position of Vice Dean, Research, shall be held by a qualified faculty member, appointed for a five-year term (renewable). The individual will be selected by a Senate Ad Hoc Selection Committee for nomination through the Senate Committee on Appointments to the Senate and the Board of Governors, as required by The McMaster University Act, 1976 and the Senate By-laws.

Most recent approvals: FHS Faculty Executive Committee: January 2022; Senate Committee on Appointments: February 2022; Senate: February 2022; Board of Governors: March 2022.

General Policy Inquiries: **FHS Secretariat** (fnsec@mcmaster.ca)

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